

# KNOLLWOOD SCHOOL

## PTA MINUTES

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**MEETING DATE:** February 6, 2019

**GENERAL PTA MEETING CALLED TO ORDER:** by PTA President, Jamie Stevens at 7:17pm

### **TREASURER'S REPORT:**

Opening Balance December 2018

Opening Balance	\$21,568.71
Deposits	\$5,307.25
Disbursements	\$3,547.40
Total in checking	\$23,328.56
Total in saving	\$220.05
Grand Total	\$23,548.61

Opening Balance January 2019

Opening Balance	\$23,328.56
Deposits	\$6,102.95
Disbursements	\$5,620.62
Total in checking	\$23,810.89
Total in saving	\$220.06
Grand Total	\$24,030.95

**Recording Secretary Report:** Neda Donlin, Vice President, prepared a copy of the meeting minutes from the November 29, 2018 meeting. No corrections

**CORRESPONDENCE REPORT:** was presented by Suraksha Mahishi

### **Committee Reports:**

**Appreciation:** (Gia Ehrhardt) – March 6, 2019 – Aides appreciation, seeking 1-2 volunteers to assist

**Board of Education:** (Need new Chair) nothing to report

**Dad's Squad:** (Scott Massefski) e-mailing Scott to assist with setting up and cleaning up book fair

**Fifth Grade Committee: (Debbie Mancino, Wendy Marto & Ginny Saunders)** Last Monday, put together some of the baskets, donations are needed, Crispy Crème Fundraiser coming up, Tricky tray donations due February 22, all grand prizes received

**Fourth Grade Committee: Chair** - popcorn fundraiser and car wash is coming up soon

**Gifted Reach-Out Program (Jen Whealen) –**

**Kindergarten Orientation: (Neda Donlin) –**

**Membership: (Neda Donlin):** 155 members – received an award

**Nominations Committee (t/b/d): Parents of Exceptional Children (t/b/d):** created the nomination committee – Janine Giganti, Amy Tomey, Sandy Weber, Steve Cameron and Sondra Parenti

**Par-Troy Council Mtgs (Jamie Stevens):** provided a report

**Room Parents: (Dawn Barreca) –**

**Ways & Means:**

**Book Fair: (Wendy Marto, Co-Chair Jamie Stevens):** Coming up soon, will be three days

**Box Tops: (Allison Irwin):** Box top collection to occur in February 2019

**Clothing Drive: (Jackie Vitiello):** – Clothing Drive will occur in March 2019

**Clothing Sale: (Janine Giganti):** – Clothing sale to occur in March – adding new items

**Dance: (Jackie Vitiello)** – Dance is happening March 22

**Food Sales:** (Jamie Stevens) – extended ½ lunch due date

**Holiday Shop: (Uma Vakil) –**

**Plant Sale: (TBD) –**

**Family Fun Night: (Uma Vakil/Neda Donlin) –**

**School-wide Fundraiser: (Sondra Parenti) –**

**Tricky Tray: (5<sup>th</sup> Grade Committee) – April 2019**

**Variety Show: (Neda Donlin) – 37 acts, 1,500 profit, refreshments 249, new microphone**

**Walkathon: (5<sup>th</sup> grade committee) – 1,112.00 profit**

**Are there any other reports?**

**Teacher's Report: (Buldo/Brennan/Partington) –**

**Principal's Report: (Mrs. Rosa) –**

Thank you for the high risers, concert, working on a new date for spring concert, thank you for the holiday shoppe, variety show, junior achievement, walkathon, international day, cat in the hat pictures, Bookfair, jump rope for heart coming up, google expeditions coming soon, valentines day, no school 02.18, parent teacher conference coming soon, March 18 – day off, Safety drills in progress,

**Business at Hand:** Please follow money handling procedures. Money should never, under any circumstance, be deposited in your personal bank account. Please be sure to properly fill out check requests & money deposit forms. See PTA Treasurer for instructions. Anyone who is making paper copies to send home through kid mail or asking for a digital backpack upload must have the flyer approved by myself first and then I will forward to Mrs. Rosa prior to distribution. All PTA documentation must have **PTA** on the top of the flyer. Please be sure to put 10 copies of any flyer that is sent home in the vertical rack near the teachers mailboxes in the main office. I was asked that when sending home flyers thru kid's mail; please make sure to put a copy in Mrs. Panian, Mr. Beach, Mrs. Serrecchia and Mrs. Henze's box. **Also, please give a copy to Mrs. Brock.** They would like to be kept up to date on events happening at school.

- ✓ PLEASE make every effort to hand in your receipts with a check request to be reimbursed to our PTA treasurer as soon as possible, so she is able to review, process and get you a check before the end of the school year.

Next meeting is on Wednesday, March 13th.

**Meeting adjourned at: 8:04pm**